**Analytical Skills**

**Top Analytical Skills**

- The Ability to Collect the Right Information
  - Determine what you want to know.
  - List down all possible sources of information.
  - Determine which are the best sources of information.
  - Determine the methods of collecting information.
  - Think about who will use the information.

- Strategic Thinking Skills
  - Clear vision about what you want to achieve.
  - Understand and analyze your current position and resources.
  - Prioritization.
  - Develop a strategic action plan.
  - Be flexible.
  - The ability to learn.

- Numeracy Skills
  - Knowledge of numbers and figures.
  - Understanding relationships between numbers.
  - Interpreting mathematical information.
  - Ability to remember.
  - Visual perception of information.
  - Ability to organize information.
  - Argumentation and logical thinking.
  - Calculation skills.
  - Understanding trends.
  - Scheduling or budgeting.
  - Measurement and data analysis.
  - Working with graphical information.

- Attention to Detail Skills
  - Organization skills.
  - Time management skills.
  - Observation skills.
  - Active listening skills.

- Technical Skills
  - IT and computer skills.
  - Other specific to a particular area technical skills.

**How To Improve My Analytical Skills?**

**Ways:**

- Learn to be more observant
  - Example: When you are going for a walk in the park, pay attention to what’s happening around you.

- Try to find a relation between two completely different objects
  - Example: A table and a lamp. On first sight, they have a completely different purpose. But look deeply.

- Practice describing a process step-by-step
  - Example: Before you are going to visit a friend, right down a plan in details and define the process step-by-step.

- Play analytical games
  - Chess
  - Puzzle
  - Backgammon Table
  - Any kind of strategy games
  - Other online analytical games

**Other ways and tips:**

- Try to paint an idea that you have or an action that you are going to do.
- Try to make graphics of different trends by years or months.
- List down different arguments for an idea or a point of view you have.
- List down possible solutions for different problems.
- Explain different things to kids or your friends.
- Make lists of pros and cons your decisions or ideas you have.

**Most Common Careers and Jobs for People with Strong Analytical Skills**

- Business Analyst
- Data Analyst
- Data Architect
- Data Scientist
- Building Engineer
- Marketing Analyst
- Project Manager
- Accountant
- Financial Analyst
- Business Developer
- IT Developer
- Programmer
- Detective
- Statistician
- Mathematician
- Lawyer
- Doctor
- Scientist

**What are Analytical Skills?**

Analytical skills are the ability to collect, gather, visualize and analyze information in details. They include also the ability to see a problem or situation from different points of view.

http://www.businessphrases.net